

Sixth Grade Information Packet



Hedrick Middle School
2018-2019

Parents and Students,

Welcome to the sixth grade at Hedrick Middle School! The sixth grade teachers are looking forward to working with this new group of students. It is our goal to address the needs of every child to create success for this school year and beyond.

Our grade level is comprised of academic leaders who will teach the five subject areas, from the core subjects to the electives. This is done through coordinated planning, curriculum, and policies that are integrated for students to achieve their appropriate learning goals, including those with special needs. The sixth grade will offer opportunities for students to adjust and accomplish individual goals more readily, all with less stress and more success.

In order to get started, we have compiled this small guide for students and parents to become more informed. Please read the following pages with care and keep this packet throughout the year for future reference.

All teacher websites are available through the HMS homepage (www.lisd.net/hedrickms). Here, you will find important information pertinent to each class. Please note that all postings are subject to change. Teachers are available by email, also located on their website, for questions or concerns. With your help and support, we look forward to a great year! Again, welcome to sixth grade at Hedrick Middle School!

REMINDER ABOUT NEW SCHOOL HOURS:

Beginning this year, classes will be from 8:55 am to 4:10 pm. Our doors will be open at 7:45 am for students who need to arrive early.

Sixth Grade Expectations

Our Philosophy:

Sixth grade students will accept and appreciate the differences of others. In order to contribute to an excellent educational climate, each student will behave appropriately in all classrooms. Each individual sixth grader is responsible for his or her own learning, actions, and choices.

Goals:

- Organization
- Acceptance, appreciation, and respect of one another
- Attendance
- Academics
- Being prepared

Classroom Rules:

1. Be in your seat with needed supplies and planner when class begins
2. Follow directions the first time they are given
3. Raise your hand and wait to be recognized before speaking or leaving your seat
4. Show respect to your teachers and classmates at all times.
5. Keep your hands feet and other objects to yourself.
6. Honor the students' right to learn and the teacher's right to teach.
7. Follow all school policies.

Consequences:

1. Warning – given the first day!
2. Automatic demerits per incident
3. Parent phone calls
4. Formal student conferences and detentions
5. Parent and teacher conferences
6. Office referral

Rewards:

1. Parent phone calls or emails with positives.
2. Award ceremonies for students every 6 weeks.
3. Positive reinforcement in each class with incentives, verbal praise, and prizes.

4. Parties or prizes for students with no demerits, office referrals, ISS, or disciplinary action every 9 weeks.

Demerit Point System

There are **two** types of demerits your child can receive, **behavior** and **academic**.

Behavior Demerits: The demerit system exists for documenting inappropriate behavior. Demerits will be accumulated each semester from all classes (not each class individually) for the following infractions:

1. Tardy
2. Disrespect
 - a. Toward fellow students
 - b. Toward teacher/staff member/other adults in building
3. Class Interruption
 - a. Disturbing or disrupting fellow students or teachers
 - b. Throwing objects
 - c. Talking or out of seat without permission
 - d. Personal grooming or other off task behaviors
 - e. Other disrupting acts
4. School Policy Infractions/Handbook Policies
5. Not Following Teacher Directives
 - a. Misuse of materials or equipment
 - b. Failure to clean up work area
6. Outside Classroom Behavior (hall, cafeteria, etc.)
 - a. Horseplay or rough-housing
 - b. Unnecessary loudness

Severity Clause – The following behaviors will result in immediate referral to the office.

1. Fighting
2. Threats
3. Physical harassment
4. Verbal harassment
5. Endangering others
6. Forgery
7. Insubordination
8. Inappropriate or obscene language or gestures
9. Interfering with the educational process
10. Public display of affection
11. Invading teacher or school property
12. Drugs, alcohol, tobacco, lighters, matches, or any related paraphernalia

Example of BEHAVIOR Demerit

Hedrick Middle School Demerit Slip

Name _____ Teacher _____ Date _____

Folder Holder _____ Period _____

Behavior

_____ Tardy _____ Class interruption _____ Failure to follow teacher directive

_____ Disrespect _____ School Policy Infraction _____ Outside classroom behavior

Description: _____

Consequences for the behaviors listed for the **FIRST** semester are as follows:

- | | |
|-------------|---------------------------------|
| 2 demerits | Advisor Conference |
| 4 demerits | Phone parent / 1 detention |
| 6 demerits | Team Conference / 1 detention |
| 8 demerits | Parent Conference / 1 detention |
| 10 demerits | Office Referral |

Consequences for the behaviors listed for the **SECOND** semester are as follows:

- | | |
|------------|---------------------------------|
| 1 demerit | Advisor Conference |
| 3 demerits | Phone parent / 1 detention |
| 5 demerits | Team Conference / 1 detention |
| 7 demerits | Parent Conference / 1 detention |

9 demerits

Office Referral

Example of ACADEMIC Demerit

Hedrick Middle School Demerit Slip

Name _____ Teacher _____ Date _____

Folder Holder _____ Period _____

Academic

_____ Planner _____ Homework stamp not signed _____ No progress report

_____ No report card

Description: _____

Consequences for the behaviors listed for the **FIRST** semester are as follows:

5 demerits Phone parent / detention

10 demerits Phone parent / detention

15 demerits Phone parent / detention

20 demerits Phone parent / detention

25 demerits Phone parent / detention

Consequences for the behaviors listed for the **SECOND** semester are as follows:

4 demerits Phone parent / detention

8 demerits Phone parent / detention

12 demerits Phone parent / detention

16 demerits Phone parent / detention

20 demerits Phone parent / detention

24 demerits

Phone parent / detention

Planners

All students will be provided with a planner. It is a school policy that sixth grade students use these planners daily. The planners are an excellent way for students to learn organization and study skills. They also serve as a communication tool between teachers, students, and parents.

Students write their **homework assignments** in their planner **each day for all of their classes**. Teachers will stamp the planner with their initial stamp when the planner is correctly and legibly filled out. We encourage parents to look at their child's planner each night and use it as a communication tool with teachers.

Homework

Homework should be done the day it is assigned. This way, there is less chance of forgetting instructions or directions. Students have after school and the following morning during tutoring to get help from teachers on any assignment.

Teachers will stamp the planner with a red ink "**NO HOMEWORK**" stamp if the student fails to produce completed homework in class the day it is due. A parent will need to sign the planner that night acknowledging that the student did not complete the homework assigned. If a parent signature is not in the planner the next day, an academic demerit is given to the student. Students may turn in late homework the next day with points deducted.

If a student is absent, it is the student's responsibility to find out details about any missed assignments. **Because of time constraints, teachers will not call parents each time a student does not complete an assignment. The planner will serve as our communication tool.**

Additional Information

As a reminder, **parent contact is not made each time your child receives a demerit.** The timeframe of parent contact based on demerits is located on the “example of behavior demerits” and “example of academic demerits” pages of this handbook. At any time you have any questions or concerns and would like to set up a conference, please email any of your child’s teachers. We can schedule conferences with any individual teacher or all of your child’s teachers. Before scheduling a conference however, please check to see that you have assisted your child in as many ways as possible as outlined below. These suggestions are made to facilitate the successful adjustment of your child to sixth grade.

As a parent, you can assist your child be doing the following:

1. Checking your student’s planner for assignments.
2. Checking your child’s teachers’ websites for more detailed class information.
3. Checking Skyward for your child’s current grades.
4. Looking for and signing progress reports, report cards, and notes in planner.
5. Helping your student keep their backpacks, notebooks, and binders organized.
6. Helping to remind your child of major assignment due dates.

The following is a list of the sixth grader’s responsibilities:

1. Bringing necessary supplies to class every day.
2. Filling out the planner in each class.
3. Completing homework on the day it is given.
4. Collecting make up work from absences during tutoring.
5. Turning in late assignments without teacher prompting.
6. Getting “no homework” stamp signed by parent.
7. Going to tutoring if help, retakes, or extra practice is needed without teacher prompting.



STANDARDTM RESPONSE PROTOCOL EXTENDED

STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

SRP

Our school is expanding the safety program to include the Standard Response Protocol - Extended (SRPx). The SRPx is based on these five actions: Lockout, Lockdown, Evacuate, Shelter and Hold. In the event of an emergency, the action and appropriate direction will be called on the PA.

LOCKOUT - "Get Inside. Lock Outside Doors"

LOCKDOWN - "Locks, Lights, Out of Sight"

EVACUATE - "To the Announced Location"

SHELTER - "For a Hazard Using a Safety Strategy"

TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year.

More information can be found at <http://iloveguys.org>

LOCKOUT GET INSIDE. LOCK OUTSIDE DOORS

Lockout is called when there is a threat or hazard outside of the school building.



STUDENTS:

- Return to inside of building
- Do business as usual

TEACHERS

- Recover students and staff from outside building
- Increased situational awareness
- Do business as usual
- Take roll, account for students

LOCKDOWN LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.



STUDENTS:

- Move away from sight
- Maintain silence

TEACHERS:

- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students

EVACUATE TO A LOCATION

Evacuate is called to move students and staff from one location to another.



STUDENTS:

- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students

SHELTER FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.



SAMPLE HAZARDS:

- Tornado
- Hazmat

SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

STUDENTS:

- Appropriate hazards and safety strategies

TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students

HOLD IN YOUR CLASSROOM

Hold is called when the hallways need to be kept clear, even during class changes.



STUDENTS:

- Remain in your classroom
- Do business as usual.

TEACHERS:

- Recover students and staff from hallways
- Close and lock classroom door
- Take roll, account for students



Verification of Receipt of Information Packet

Student Name: _____

Guardian 1 Name: _____

Guardian 1 E-mail: _____

Guardian 1 Phone: _____

Guardian 2 Name: _____

Guardian 2 E-mail: _____

Guardian 2 Phone: _____

Best way to contact you: _____

Would you be interested in chaperoning grade level event(s) throughout the year?
Please circle yes or no below. If yes, we will contact you with details later this year.

YES

NO

Using the lines below, what is something about your child that you would like for us to know?

Please initial below, then sign and date at the bottom:

_____ I have received the 6th grade information packet with information about the demerit system.

_____ I have reviewed the emergency procedures in the SRP (Standard Response Protocol)

Signature: _____

Date: _____

Digital Tools that Require Parent Permission

Dear Parents/Guardians,

We would like to inform you about some of the digital apps and tools we are using in your child's classroom. These are valuable learning apps and tools that we will be using to enhance engagement and the learning outcomes. Each app or tool has a "terms of use" which may require **parent permission** for students under the age of 13 and/or 18. Additionally, some apps or tools may even require information for account creation.

LISD does NOT endorse the use of digital tools where Terms of Service do NOT allow use WITHOUT Parent permission. LISD requires all teachers and students to follow ALL age related requirements in the Terms of Service for digital tools used by any LISD student.

The list of digital apps and tools that we will be using is located either:

- A. on the internet/Apple Store.
- B. on the page below:

Digital App or Tool Name	Account Creation Needed?	Additional information
QR Code Reader	No	
BrainPop	No	
YouTube	No	
Remind	Yes	
Quizizz	No	
Kahoot	No	
Quizlet	Yes	
KhanAcademy	No	
Kaizena	Yes	
Videolicious	Yes	

Below is the Parent/Guardian signature granting permission to use student accounts with digital tools that require parent permission

Print Student Name

Print Parent/Guardian Name

Sign Parent/Guardian Name

Date